



REPORT TO THE POLICE SERVICE BOARD

Author: D/Sgt Erik Mamers

Date of Report: 3/27/2024

Type of Report: Public

Title: Conduct of Investigations

RECOMMENDATION

THAT the Board receive the following report indicating the total number of major cases, ViCLAS Crime Analysis Reports and policy applications regarding the conduct of investigations.

BOARD POLICY STATEMENT

Investigations into criminal and other matters are a core function of the Durham Regional Police Service. The Board recognizes that successful investigations lead to greater levels of community safety and improved public confidence in the police. Conversely, investigations that lead to wrongful accusations are severely detrimental to community confidence, and organizational rigour must therefore be applied to ensure that the highest standards of investigative excellence are embraced.

Policy Provision #1

- a. The Police Service has at least one of each of the following individuals available 24 hours a day:*
- i. A senior investigator;*
 - ii. A supervisor;*
 - iii. A major case manager.*

Interpretation of the Chief of Police:

It is my interpretation of this policy provision (a) that I will ensure that policies and procedures are in place that will ensure compliance with the Regulation, and that these policies and procedures will be adequately communicated to members of the Service such that it is reasonable to expect that they will be carried out properly. Based on this interpretation, I report compliance on this policy provision.

Data Support:

The DRPS Criminal Investigations Management Plan LE-01-023, and the Major Case Management System LE-02-001 Directives, provide clear direction in defining the roles of a senior investigator, supervisor and major case manager. Both directives are available to all members through the DRPS' internal website 'MediaOne' and **in accordance with their job descriptions, members of the Major Crime Unit are available to fill their required roles 24 hours a day.**

Policy Provision #2

- b. The following procedures are in place, and updated on a regular basis:*
- i. Procedures regarding notifying supervisors of matters for the purposes of section 6;*
 - ii. Procedures for undertaking investigation; and*
 - iii. Procedures for the management of information relating to investigations, are in place, and updated on a regular basis.*

Interpretation of the Chief of Police:

It is my interpretation of this policy provision (b) that I will ensure that policies and procedures are in place that will ensure compliance with the Regulation, and that these policies and procedures will be adequately communicated to members of the Service such that it is reasonable to expect that they will be carried out properly. The directive is available to all members through the DRPS' internal website 'MediaOne'. Based on this interpretation, I report compliance on this policy provision.

Data Support:

The DRPS Criminal Investigations Management Plan LE-01-023, Major Case Management System LE-02-001, Homicide LE-01-005, Death Investigations LE-17-003, Sexual Assault and Child Abuse LE-01-025, and Missing Persons LE-16-001 Directives, provide clear direction outlining notification of supervisors, undertaking investigations and the management of information related to investigations. Each of these directives are scheduled for review by the Superintendent of Serious and Organized Crime.

Policy Provision #3

- b. Procedures for managing informers and agents and ensuring their security, and it is updated on a regular basis.*

Interpretation of the Chief of Police:

It is my interpretation of this policy provision (b) that I will ensure that policies and procedures are in place that will ensure compliance with the Regulation, and that these policies and procedures will be adequately communicated to members of the Service such that it is reasonable to expect that they will be carried out properly. The directive is available to all members through the DRPS' internal website 'MediaOne'. Based on this interpretation, I report compliance on this policy provision.

Data Support:

The DRPS Criminal Intelligence LE-05-002, Informant Management LE-06-001, and Agent Management LE-06-002 Directives provide clear direction outlining the procedures for managing informers and agents and ensuring their security. Each of these directives are scheduled for review by the Superintendent of Serious and Organized Crime.

Policy Provision #4

- c. Consultation occurs with the Crown Attorney regarding any concerns raised by the Crown Attorney or judiciary regarding the investigation procedures or the practices of members of the Police Service related to any aspect of an investigation, and appropriate follow up and review is conducted when concerns are identified.*

Interpretation of the Chief of Police:

It is my interpretation of this policy provision (c) that I will ensure that policies and procedures are in place that will ensure compliance with the Regulation, and that these policies and procedures will be adequately communicated to members of the Service such that it is reasonable to expect that they will be carried out properly. The directive is available to all members through the DRPS' internal website 'MediaOne'. Based on this interpretation, I report compliance on this policy provision.

Data Support:

The DRPS Criminal Investigations Management Plan LE-01-023 provides clear direction regarding the responsibilities of investigators and supervisors to consult with the Crown Attorney regarding investigative procedures, Police Service practices, aspects of investigations and appropriate follow up and review of any concerns. This directive is scheduled for review by the Superintendent of Serious and Organized Crime.

Policy Provision #5

d. Procedures are in place, and are updated on a regular basis for members of the DRPS who are deployed as required to undertake or supervise investigations.

Interpretation of the Chief of Police:

It is my interpretation of this policy provision (d) that I will ensure that policies and procedures are in place that will ensure compliance with the Regulation, and that these policies and procedures will be adequately communicated to members of the Service such that it is reasonable to expect that they will be carried out properly. The directive is available to all members through the DRPS' internal website 'MediaOne'. Based on this interpretation, I report compliance on this policy provision.

Data Support:

The DRPS Criminal Investigations Management Plan LE-01-023, Major Case Management System LE-02-001, Homicide LE-01-005, Death Investigations LE-17-003, Sexual Assault and Child Abuse LE-01-025, and Missing Persons LE-16-001 Directives, provide clear direction regarding the deployment to undertake or supervise investigations. Each of these directives are scheduled for review by the Superintendent of Serious and Organized Crime.

Policy Provision #6

e. Procedures are in place, and are updated on a regular basis for the extensive cooperation that occurs with police in other jurisdictions to maximize investigative effectiveness.

Interpretation of the Chief of Police:

It is my interpretation of this policy provision (e) that I will ensure that policies and procedures are in place that will ensure compliance with the Regulation, and that these policies and procedures will be adequately communicated to members of the Service such that it is reasonable to expect that they will be carried out properly. The directive is available to all members through the DRPS' internal website 'MediaOne'. Based on this interpretation, I report compliance on this policy provision.

Data Support:

The DRPS Criminal Investigations Management Plan LE-01-023, Major Case Management System LE-02-001 and Directives, provide clear direction regarding the use of the approved software required to perform case linkages provincially. The ViCLAS Reporting Procedures Directive LE-02-005 outlines the mandatory use to the program to ensure interjurisdictional cooperation. Each of these directives are scheduled for review by the Superintendent of Serious and Organized Crime.

Policy Provision #7

- f. The following factors are considered when determining the number of members of the Police Service that are required to undertake and supervise and investigation:*
- i. Data on the workload of members conducting investigations from the previous five years;*
 - ii. The crime severity index for areas being policed;*
 - iii. The clearance rates for the areas being policed.*
 - iv. The strategic plan for the police service; and*
 - v. The geographical characteristics of the community.*

Interpretation of the Chief of Police:

It is my interpretation of this policy provision (f) that I will ensure that policies and procedures are in place that will ensure compliance with the Regulation, and that these policies and procedures will be adequately communicated to members of the Service such that it is reasonable to expect that they will be carried out properly. The directive is available to all members through the DRPS' internal website 'MediaOne'. Based on this interpretation, I report compliance on this policy provision.

Data Support:

The DRPS Criminal Investigations Management Plan LE-01-023 and Annual Reporting AO-06-003 Directives provide clear direction regarding the responsibilities of the Police Service to consider statistical data, the strategic plan and the geographical characteristics of the community when assigning members to undertake and supervise investigations. These directives are scheduled for review by the Superintendent of Serious and Organized Crime and the Chief Administrative Officer respectfully.

REPORTING:

- 1. The Chief of Police shall submit an annual report to the Board demonstrating compliance with this policy. The report to the Board shall also include:*
 - a. The number of major cases in the preceding year, as defined in Ontario Regulation 395/23, which is to be reported to the Minister by February 28 of the following year.*
 - b. The number of ViCLAS Crime Analysis Reports submitted by members of the Police Service in the preceding year, not including updated reports, which is to be reported to the Minister by February 28 of the following year.*

A. Summary of Major Case Investigations

The following tables represent the required reporting of major cases as identified in the DRPS Records Management System and those entered into the provincially approved major case management approved software; PowerCase.

PART A: Threshold Major Cases- 2024 Year Totals		
	RMS	PowerCase
Abduction and/or Kidnapping	13	13
Found Human Remains	0	0
Homicide and/or Attempt Homicide	15	15
Missing Person	1	1
Sexual Assault or Attempted Sexual Assault	66	66
Total Threshold Cases	95	95

PART A: Non-Threshold Major Cases- 2024 Year Totals		
	RMS	PowerCase
Criminal Harassment	54	39
Missing Person	34	34
Sexual Assault or Attempted Sexual Assault	686	665
Trafficking in Persons	23	32
Total Non-Threshold Cases	797	770

B. Summary of ViCLAS Crime Analysis Reports

PART B: ViCLAS Reports- 2024 Year Totals		
	Reported to Police	ViCLAS Submission
Homicide	11	11
Attempt Homicide	6	4
Sexual Assault	820	603
Unidentified Human Remains	0	0
Missing Persons	19	11
Child Luring	14	11
Child Pornography	4	3
Non-Parental Abduction	17	10
Non-Criteria Offences	102	87
Total	993	740

Report Approval Details

Document Title:	Conduct of Investigations .docx
Attachments:	
Final Approval Date:	Apr 2, 2025

This report and all of its attachments were approved and signed as outlined below:

Glenn Courneyea

A handwritten signature in black ink, appearing to read 'Peter MOREIRA', with a stylized flourish at the end.

Peter MOREIRA